

**Village of Laird
Council REGULAR Meeting Minutes
November 16, 2023**

The Minutes of the REGULAR Meeting of the Council of Village of Laird
held in Council Chambers, 220A Main Street, Laird, SK on Thursday
November 16, 2023.

PRESENT: Mayor: Kirk Walters
Councillor: Boni Brucks
Councillor: Wendy Besser
Acting Administrator: Karen Mclsaac

Mayor Walters called the meeting to order at 5:55 pm

ADMINISTRATOR

REPORT: Verbal report from Acting Administrator was acknowledged.

AGENDA

136-11-23 BESSER: THAT the agenda be approved as presented. CARRIED.

MINUTES

137-11-23 BESSER: THAT the Minutes of the Regular Meeting of Council held on October 26 be approved as presented. CARRIED.

BUSINESS ARISING

138-11-23 BRUCKS: THAT the Village of Laird Council approves office closure dates; December 28 and 29, 2023, January 2, 2024 for Christmas and New Years holidays. CARRIED.

139-11-23 STATEMENT OF FINANCIALS

WALTERS: THAT the Statement of Financials for the month of October 2023 be approved As presented and form a part of the Minutes. CARRIED.

140-11-23 ACCOUNTS FOR APPROVAL

WALTERS: THAT the list of accounts totalling \$31,719.28 be approved as presented. CARRIED.

141-11-23 SASKATCHEWAN CONFERENCE OF MENNONITE BRETHERN CHURCHES

BESSER: THAT the Village of Laird Council accepts the gifted land from Saskatchewan Conference of Mennonite Brethren Churches, location: Blk/Par A-Plan AD2570 Ext 14 In the Village of Laird, Saskatchewan. CARRIED.

142-11-23 WATER AND LIFT STATION ADDRESS

WALTERS: THAT the Village of Laird Council approves the addresses for Water Station as 2001 Railway Avenue and Lift Station as 8080 Second Avenue. CARRIED.

143-11-23 LIST OF LANDS IN ARREARS

WALTERS: THAT the list of Land in Arrears be accepted as presented AND FURTHER THAT the Council of the Village of Laird agrees that Tax Enforcement action not be taken with respect to properties having less than one-half of the previous Year's levy showing as of the date the list will be advertised in a local paper, accordance With the Tax Enforcement Act. CARRIED.

**Village of Laird
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WESTERN MUNICIPAL CONSULTING LTD

144-11-23 BRUCKS: THAT the VILLAGE OF LAIRD appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsy, Dave Thompson, Donna Rae Zadovorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh.
The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

CARRIED.

WESTERN MUNICIPAL CONSULTING LTD SECRETARY

145-11-23 BRUCKS: THAT the VILLAGE OF LAIRD appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED.

JENSEN STROMBERG 2023 AUDIT

146-11-23 WALTERS: THAT the Village of Laird Council appoints Jensen Stromberg Chartered Professional Accountants for 2023 audit.

CARRIED.

ANNUAL PUBLIC DISCLOSURE FORMS

147-11-23 WALTERS: THAT the Village of Laird Council have read and signed Annual Public Disclosure Forms for 2023.

CARRIED.

BUILDING OFFICIALS

148-11-23 BRUCKS: THAT Council appoint the following from Wagner Inspection Services, or Contracted by

Wagner Inspection Services, as the Village of Laird's Building Officials:

Inspector Name	Class	Licence #
Dale Wagner	BOL-3R	BOL379
Ryan Shepherd	BOL-3	BOL360
Raymond Humenny	BOL-1	BOL308
Jerry Wintonyk	BOL-1	BOL142

CARRIED.

COMMUNITY RINK AFFORDABILITY GRANT (CRAG)

149-11-23 BESSER: THAT the Village of Laird has received the 2023/2024 CRAG Grant for Laird Arena and Laird Curling Rink a sum of \$5,000. \$2,500 to Laird Arena and \$2,500 to Laird Curling Rink.

CARRIED.

MUNISOFT TRAINING

150-11-23 WALTERS: THAT the Village of Laird Council approves MUNISOFT Year End Training for the Acting Administrator.

CARRIED.

Village of Laird
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November 16, 2023

151-11-23 CHRISTMAS GIFTS

WALTERS: THAT the Village of Laird Council approves \$100 to the two full time Employees and \$50 to casual and \$50 to part time employees with more than 50 hours worked in 2023.

CARRIED.

ADJOURNMENT

152-11-23 **WALTERS:** THAT the Council meeting be adjourned at 7:19 pm

CARRIED.

NEXT REGULAR MEETING: December 14, 2023 @ 6:00pm



Mayor

Acting Administrator

Village of Laird
Statement of Financial Activities - Summary
For the Period Ending October 31, 2023

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(109.60)	169,115.49	170,820.00	(1,704.51)	1.00-
Fees and Charges	13,040.35	61,993.32	109,650.00	(47,656.68)	43.46-
Utilities	10,902.00	108,211.19	119,100.00	(10,888.81)	9.14-
Grants		96,618.37	92,420.00	4,198.37	4.54
Grants in Lieu of Taxes	1,379.50	21,285.94	26,800.00	(5,514.06)	20.57-
Land Sales - Gain			100.00	(100.00)	100.00-
Investment Income and Commissions	331.13	4,018.08	100.00	3,918.08	3918.08
Other Revenues	8,911.33	11,645.88		11,645.88	
Total Revenues:	34,454.71	472,888.27	518,990.00	(46,101.73)	8.88-
Expenditures					
General Government Services	6,486.77	151,928.96	173,820.00	21,891.04	12.59
Protective Services	10,751.57	70,654.88	57,680.00	(12,974.88)	22.49-
Transportation Services	11,639.14	80,084.49	115,100.00	35,015.51	30.42
Environmental Health Services	3,449.27	23,754.23	39,100.00	15,345.77	39.25
Public Health and Welfare Services		(800.00)	1,300.00	2,100.00	161.54
Recreation and Cultural Services		8,855.89	5,400.00	(3,455.89)	64.00-
Utilities	10,765.23	90,574.85	118,450.00	27,875.15	23.53
Total Expenditures:	43,091.98	425,053.30	510,850.00	85,796.70	16.79
Change in Net Financial Assets	(8,637.27)	47,834.97	8,140.00	39,694.97	487.65
Change in Net Assets	(8,637.27)	47,834.97	8,140.00	39,694.97	487.65
Change in Surplus	(8,637.27)	47,834.97	8,140.00	39,694.97	487.65
Account Balances	Current	Year to Date	Balance		
Cash					
Cash - On Hand - Petty Cash			150.00		
Cash - Bank - Demand-main	(8,473.82)	(1,133.85)	209,367.16		
Cash-Bank-demand#3-meep/gtf			10,070.97		
Cash - Bank - Hospital reserve	115.93	1,464.83	52,062.02		
Cash - Bank - Volunteer Fire Fighters	7,219.06	(15,922.12)	33,521.84		
Cash - Bank - Inferstructure	143.87	1,797.06	64,589.63		
Cash - Other			(50,597.19)		
Cash - Other			11,226.15		
Total Cash:	(994.96)	(13,794.08)	330,390.58		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Current	(6,033.98)	44,592.13	70,178.10		
Municipal - Tax Receivable - Arrears	(1,298.17)	(12,050.98)	(21,561.46)		
Municipal - Allow. for Uncollected			(500.00)		
Total Municipal Taxes Receivable:	(7,332.15)	32,541.15	48,116.64		

Village of Laird
Statement of Financial Activities - Summary
For the Period Ending October 31, 2023

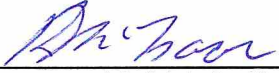
	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
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Certified correct and in accordance with the records

Presented to council on

Nov. 16, 2023

(Date)



Administrator Name
Administrator Title



Head of Council Name
Head of Council Title

Report Date
2023-11-08 9:57 AM

Village of Laird
Fire Department Statement of Financials
For the Month Ending October 31, 2023

	Budget	Balance	Current	Year to Date
Revenue				
420-400-300 - F&C - Fire Call Out Fees	18,000.00		9,075.00	10,900.00
420-400-302 - F&C - Fire Agreements	38,550.00			21,073.15
Total Revenue:	56,550.00	0.00	9,075.00	31,973.15
Expenditures				
525-110-110 - PS - Fire - Salaries - Training/Meeting	2,000.00			1,537.15
525-110-120 - PS - Fire - Salaries - Fire Chief	3,230.00			2,080.00
525-110-140 - PS - Fire - Salaries - Fire Call	2,310.00			250.00
525-210-110 - PS - Fire - 911 Dispatch - Radio License	1,490.00			895.71
525-210-120 - PS - First Responders - Medical supplies	500.00			175.00
525-220-100 - PS - Fire - Training, Travel, Meals	6,260.00		1,911.33	1,536.29
525-230-100 - PS - Fire - Insurance	4,510.00			4,653.19
525-250-100 - PS - Fire - Contracted Repairs				1,002.15
525-260-100 - PS - Fire - Turnout Equipment & Clothing	7,000.00			
525-300-110 - PS - Fire - Utility - Heat	1,840.00		58.45	1,368.01
525-300-120 - PS - Fire - Utility - Power	1,530.00		151.43	1,325.82
525-300-140 - PS - Fire - Utility - Landline	1,000.00		636.00	2,211.83
525-300-155 - PS - Fire - Utility - Other				137.86
525-300-155 - PS - Fire - Utility - PPSTN				680.80
525-430-102 - PS - Fire Unit 1 Equip/Repair/Parts PT	3,600.00		7,994.36	1,366.13
525-430-103 - PS - Fire - Unit 1 - Gas/Oil PT	760.00			320.39
525-430-104 - PS - Fire Unit 2 Equip/Repair/Parts WT	2,000.00			
525-430-110 - PS - Fire - Unit 2 - Gas/Oil WT	160.00			149.41
525-430-120 - PS - Fire Unit 3 Equip/Repair/Parts AMB				517.19
525-430-125 - PS - Fire Unit 3 Gas/Oil AMB	500.00			41.80
525-430-140 - PS - Fire Unit 4 Gas/Oil QR	190.00			82.65
525-440-100 - PS - Fire - Small Tools/Equipment	1,500.00			584.24
525-440-101 - PS - Fire - Equipment Certifications	800.00			
525-600-130 - PS - Fire - Pur of Cap Assets - Machine				32,850.00
Total Expenditures:	41,180.00	0.00	10,751.57	53,765.62

Report Date
2023-11-08 10:00 AM

Village of Laird
List of Accounts for Approval
As of 2023-10-31
Batch: 2023-00068 to 2023-00072

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
10976	2023-10-05	BK Foods	September monthly charges		
09302023		580-400-110 - UT - Water - Station	September monthly charges	161.43	
		510-400-110 - GG - Maint. - Posta	September monthly charges	149.50	
		510-420-100 - GG - Maint. - Janitc	September monthly charges	39.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	16.53	
		900-110-130 - GST Paid - Eligible	GST Tax Code	16.53	366.46
10977	2023-10-05	Don Smith	shop furn. repair		
455141		530-410-100 - TS - Maint. - Shop	shop furn. repair	412.40	
		110-340-110 - GST Receivable - 1	GST Tax Code	19.50	
		900-110-130 - GST Paid - Eligible	GST Tax Code	19.50	431.90
10978	2023-10-05	Dufour U Construction Inc.	stump grinding		
586		510-490-100 - GG - Maint. - Office	stump grinding	106.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	5.00	
		900-110-130 - GST Paid - Eligible	GST Tax Code	5.00	111.00
10979	2023-10-05	Home Hardware	shop supplies		
69948		530-410-100 - TS - Maint. - Shop	shop supplies	192.30	
		110-340-110 - GST Receivable - 1	GST Tax Code	9.07	
		900-110-130 - GST Paid - Eligible	GST Tax Code	9.07	201.37
10980	2023-10-05	Maverick Service & Repair Ltd.	2004GMCC7500 repairs		
1634		530-420-108 - TS - Maint - Repair	2004GMCC7500 repairs	2,116.74	
		110-340-110 - GST Receivable - 1	GST Tax Code	99.85	
		900-110-130 - GST Paid - Eligible	GST Tax Code	99.85	2,216.59
10981	2023-10-05	Sask Asphalt Maintenance Ltd	crack filling main street		
49		530-460-100 - TS - Maint. - Aspha	crack filling main street	3,710.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	175.00	
		900-110-130 - GST Paid - Eligible	GST Tax Code	175.00	3,885.00
10982	2023-10-05	SASK ENERGY	70230100003		
09302023		580-300-110 - UT - Water - Heat	70230100003	43.58	
		110-340-110 - GST Receivable - 1	GST Tax Code	2.18	
		900-110-130 - GST Paid - Eligible	GST Tax Code	2.18	45.76
10983	2023-10-05	SASK ENERGY	95541300000		
20233009		510-300-110 - GG - Utility - Heat	95541300000	65.88	
		110-340-110 - GST Receivable - 1	GST Tax Code	3.29	
		900-110-130 - GST Paid - Eligible	GST Tax Code	3.29	69.17
10984	2023-10-05	SASK POWER	500000366152		
092023		585-300-120 - UT - Sewer - Power	500000366152	78.06	
		110-340-110 - GST Receivable - 1	GST Tax Code	3.71	
		900-110-130 - GST Paid - Eligible	GST Tax Code	3.71	81.77

Report Date
2023-11-08 10:00 AM

Village of Laird
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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
2023-9		530-310-100 - TS - Maint. - Utility	500000347921	678.77	
		110-340-110 - GST Receivable - 1 GST Tax Code		32.32	
		900-110-130 - GST Paid - Eligible GST Tax Code		32.32	711.09
9-2023		530-300-120 - TS - Maint. - Utility	500000371855	351.84	
		110-340-110 - GST Receivable - 1 GST Tax Code		16.76	
		900-110-130 - GST Paid - Eligible GST Tax Code		16.76	368.60
30-09-2023		510-300-120 - GG - Utility - Power	500000444793	134.35	
		110-340-110 - GST Receivable - 1 GST Tax Code		6.05	
		900-110-130 - GST Paid - Eligible GST Tax Code		6.05	140.40
20230930		580-300-120 - UT - Water - Power	500000390384	425.03	
		110-340-110 - GST Receivable - 1 GST Tax Code		20.24	
		900-110-130 - GST Paid - Eligible GST Tax Code		20.24	445.27
				Payment Total:	1,747.13
10985	2023-10-05	Saskatchewan Health Authority water testing-lab.			
3444241		580-290-100 - UT - Water - Labor: water testing-lab.		21.90	
		110-340-110 - GST Receivable - 1 GST Tax Code		1.10	
		900-110-130 - GST Paid - Eligible GST Tax Code		1.10	23.00
10986	2023-10-05	School - Minister of Finance school tax Sept2023			
30092023		210-210-190 - School #1 - Remitt school tax Sept2023		2,389.14	2,389.14
10987	2023-10-05	Team Fuel September fuel			
152266-67		580-900-110 - UT - Water - Fuel P September fuel		5,388.11	
		530-420-103 - TS - Maint. - Repair September fuel		82.75	
		530-425-111 - TS - Maint. - Oil & C September fuel		174.35	
		530-410-100 - TS - Maint. - Shop September fuel		9.49	
		530-425-115 - TS - Maint - Oil & G September fuel		376.92	
		110-340-110 - GST Receivable - 1 September fuel		6.29	
		110-340-110 - GST Receivable - 1 GST Tax Code		269.92	
		900-110-130 - GST Paid - Eligible GST Tax Code		269.92	6,295.25
10988	2023-10-13	payroll			
10989	2023-10-13	payroll			
10990	2023-10-13	Loraas Disposal remove/replace dump bin			
7510-0000583124		540-200-110 - EH - Cont. - Waste remove/replace dump bin		699.14	
		110-340-110 - GST Receivable - 1 GST Tax Code		34.96	
		900-110-130 - GST Paid - Eligible GST Tax Code		34.96	734.10
7510-0000583125		540-450-100 - EH - Maint. - Recyc monthly charge		1,014.66	
		540-200-110 - EH - Cont. - Waste monthly charge		1,735.47	
		110-340-110 - GST Receivable - 1 GST Tax Code		137.51	
		900-110-130 - GST Paid - Eligible GST Tax Code		137.51	2,887.64

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2023-11-08 10:00 AM

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	3,621.74
10991 3444830	2023-10-13	Saskatchewan Health Authority water testing-lab. 580-290-100 - UT - Water - Labor: water testing-lab. 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-130 - GST Paid - Eligible GST Tax Code		21.90 1.10 1.10	23.00
10992 1247312	2023-10-13	Saskatchewan Research Council Haloacetic acids-testing 580-290-100 - UT - Water - Labor: Haloacetic acids-testing 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-130 - GST Paid - Eligible GST Tax Code		307.00 15.35 15.35	322.35
10993	2023-10-25	used for payroll			
10994	2023-10-25	used for payroll			
10995	2023-10-25	used for payroll			
10996 10072023	2023-10-26	Affinity Credit Union 530-420-108 - TS - Maint - Repair: cr card gravel truck repa 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-130 - GST Paid - Eligible GST Tax Code	cr card gravel truck repairs	508.42 25.42 25.42	533.84
10997 20231031	2023-10-26	Canada Revenue Agency 210-200-130 - Income Tax Payabl 210-200-110 - C.P.P. Payable 210-200-120 - E.I. Payable	October payroll deductions October payroll deduction October payroll deduction October payroll deduction	1,383.39 1,086.72 352.81	2,822.92
10998 455142	2023-10-26	Don Smith 510-270-100 - GG - Cont. - Office 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-130 - GST Paid - Eligible GST Tax Code	office furnace repair office furnace repair	86.92 4.10 4.10	91.02
10999 329984	2023-10-26	Municipal Employees Pension P 210-200-140 - MEPP Superannua	October payroll October payroll	1,732.90	1,732.90
11000 2023/24-03124	2023-10-26	Munisoft 510-210-170 - GG - Admin. - Train 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-130 - GST Paid - Eligible GST Tax Code	training on new AP training on new AP	115.54 5.45 5.45	120.99
11001 10687	2023-10-26	Sask Urban Municipalities Assn Nov 15 premium 510-120-110 - GG - Council - Life 510-130-230 - GG - Benefits - Adn 530-120-120 - TS - Maint. - Benefi 580-120-120 - UT - WATER - MEF 110-340-110 - GST Receivable - 1	Nov 15 premium Nov 15 premium Nov 15 premium Nov 15 premium Nov 15 premium	9.99 368.02 146.41 146.41 18.90	689.73
11002 3445828	2023-10-26	Saskatchewan Health Authority water testing-lab. 580-290-100 - UT - Water - Labor: water testing-lab. 110-340-110 - GST Receivable - 1 GST Tax Code		21.90 1.10	

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-110-130 - GST Paid - Eligible	GST Tax Code	1.10	23.00
3445362		580-290-100 - UT - Water - Labor:	water testing-lab.	21.90	
		110-340-110 - GST Receivable - 1	GST Tax Code	1.10	
		900-110-130 - GST Paid - Eligible	GST Tax Code	1.10	23.00
1177325		580-290-100 - UT - Water - Labor:	water testing-lab.	76.90	
		110-340-110 - GST Receivable - 1	GST Tax Code	3.85	
		900-110-130 - GST Paid - Eligible	GST Tax Code	3.85	80.75
				Payment Total:	126.75
11003	2023-10-26	U.M.A.A.S. Brad Hvidston	renew conditional cert		
2023		510-210-170 - GG - Admin. - Train	renew conditional cert	100.00	100.00
				Total for AP:	27,967.01
Bank Code: FD - Volunter Fire Department					
Computer Cheques:					
224	2023-10-05	Sask Energy	70230100003		
092023		525-300-110 - PS - Fire - Utility - F	70230100003	58.45	
		110-340-110 - GST Receivable - 1	GST Tax Code	2.92	
		900-110-130 - GST Paid - Eligible	GST Tax Code	2.92	61.37
225	2023-10-05	Sask Power	510003828611		
09302023		525-300-120 - PS - Fire - Utility - F	510003828611	151.43	
		110-340-110 - GST Receivable - 1	GST Tax Code	7.21	
		900-110-130 - GST Paid - Eligible	GST Tax Code	7.21	158.64
226	2023-10-13	Minster of Finance	ppstn network		
2030223242		525-300-140 - PS - Fire - Utility - L	ppstn network	636.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	30.00	
		900-110-130 - GST Paid - Eligible	GST Tax Code	30.00	666.00
227	2023-10-26	Aquifer Group of Companies	pumper truck parts		
100302345.003		525-430-102 - PS - Fire Unit 1	Equ pumper truck parts	994.36	
		110-340-110 - GST Receivable - 1	GST Tax Code	46.90	
		900-110-130 - GST Paid - Eligible	GST Tax Code	46.90	1,041.26
228	2023-10-26	R.M. Of Rosthern #403	over payment on fire fees		
106		420-400-300 - F&C - Fire Call Out	over payment on fire fees	1,825.00	1,825.00
				Total for FD:	3,752.27
				Grand Total:	31,719.28

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Batch: 2023-00068 to 2023-00072

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
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Certified Correct This October 31, 2023



Reeve



Administrator