

**Village of Laird
Council REGULAR Meeting Minutes
February 18, 2021**

The Minutes of the REGULAR Meeting of the Council of Village of Laird held in Council Chambers, 220B Main Street, Laird, SK on Thursday February 18, 2021.

PRESENT: Mayor: Kirk Walters
Councillor: Boni Brucks
Councillor: Wendy Besser
Administrator: Rebecca Poynder

DELEGATE: Joe Dufour 5:30pm, regarding his Garage build.

Mayor Walters called the meeting to order at 5:00 p.m.

AGENDA

014-02-21 BRUCKS: That the agenda be approved as presented. **CARRIED.**

MINUTES

015-02-21 BESSER: That the Minutes of the Regular Meeting of Council held on January 21, 2020 be approved as presented. **CARRIED.**

STATEMENT OF FINANCIALS

016-02-21 BRUCKS: That the Statement of Financials for the month of January 2021 be approved as presented and hereto attached to these minutes. **CARRIED.**

ACCOUNTS FOR APPROVAL

017-02-21 WALTERS: That payment of accounts paid \$38,624.29 has been reviewed and is approved as presented. **CARRIED.**

COVID-19

018-02-21 BRUCKS: That we approve the Village of Laird Office to remain closed to the public after December 4th 2020 Covid cases in the Village of Laird, we shall monitor the situation and re-assess at the next regular meeting of Council on March 18, 2021. **CARRIED.**

2021 BUDGET

019-02-21 BESSER: That We approve to move the Special meeting for the 2021 Budget to March 3rd 2021 and Northbound will be attending. **CARRIED.**

PAYMATE

020-02-21 WALTERS: That we approve Munisoft Quote for Paymate Acclaim payroll software for a one-time payment of \$700.00, Munisoft support \$165.00 per year and current year Updates \$320.00 per year approx. **CARRIED.**

021-02-21 LANDFILL

BRUCKS: That we approve to accrue \$10,000 for the Landfill for 2020. **CARRIED.**

ASSET MANAGEMENT TERM OF REFERENCE

022-02-21 BESSER: That we have received and approved the Term of Reference presented to us by the Asset Management committee. **CARRIED.**

ASSET MANAGEMENT TRAINING

023-02-21 WALTERS: That we approve Asset Management training on March 30th 2021, for all Council members, the Administrator, Foreman and Labour. To be held in Laird New Horizon Hall and Lunch will be provided. **CARRIED.**

JUDY REDEKOPP UT BILLING

024-02-21 BRUCKS: That Wendy Besser will explain to Judy that the 0 has not and will not affect her dollar amount. **CARRIED.**

025-02-21 OUT OF WORKING HOURS TEXTING

WALTERS: That it be asked out of hours/Weekend texting is only done for emergency's, not for general discussion.

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DEVELOPMENT OFFICER

026-02-21 BRUCKS: That we approve the Development Officer will now be the Village of Laird Administrator.

CARRIED.

ASSET MANAGEMENT FRAMEWORK POLICY

027-02-21 BESSER: That we approve the Asset Management Framework Policy 2021-01.

CARRIED.

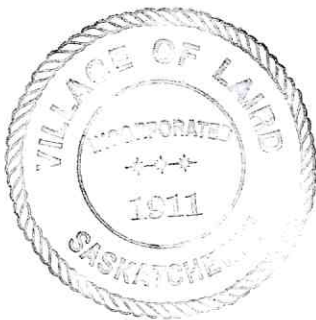
ADJOURNMENT

028-02-21 WALTERS: That the Council meeting be adjourned at 6.45 p.m.

CARRIED.

NEXT REGULAR MEETING: March 18, 2021 @ 5:00pm

(SEAL)





Mayor



Administrator

Village of Laird
Statement of Financial Activities - Summary
For the Period Ending January 31, 2021

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	1,108.16	1,108.16		1,108.16	
Fees and Charges	522.00	522.00		522.00	
Utilities	170.00	170.00		170.00	
Grants in Lieu of Taxes	1,688.03	1,688.03		1,688.03	
Total Revenues:	3,488.19	3,488.19	0.00	3,488.19	0.00
Expenditures					
General Government Services	6,654.97	6,654.97		(6,654.97)	
Protective Services	165.81	165.81		(165.81)	
Transportation Services	6,256.95	6,256.95		(6,256.95)	
Environmental Health Services	2,340.06	2,340.06		(2,340.06)	
Recreation and Cultural Services	1,027.95	1,027.95		(1,027.95)	
Utilities	1,206.91	1,206.91		(1,206.91)	
Total Expenditures:	17,652.65	17,652.65	0.00	(17,652.65)	0.00
Change in Net Financial Assets	(14,164.46)	(14,164.46)	0.00	(14,164.46)	0.00
Change in Net Assets	(14,164.46)	(14,164.46)	0.00	(14,164.46)	0.00
Change in Surplus	(14,164.46)	(14,164.46)	0.00	(14,164.46)	0.00

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			170.23
Cash - Bank - Demand-main	(1,070.49)	(1,070.49)	222,984.57
hospital reserve			43,112.02
Cash - Bank - Term Deposit			15,753.00
Cash - Other			91,966.22
Cash - Other			9,974.33
Total Cash:	(1,070.49)	(1,070.49)	383,960.37
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(766.83)	(766.83)	19,477.14
Municipal - Tax Receivable - Arrears	(1,343.26)	(1,343.26)	(16,415.47)
Municipal Special Levy #1 - Current			1,256.80
Municipal - Allow. for Uncollected			(500.00)
Total Municipal Taxes Receivable:	(2,110.09)	(2,110.09)	3,818.47

Certified correct and in accordance with the records

Presented to council on
February 18-2021

(Date)



Administrator Name
Administrator Title



Head of Council Name
Head of Council Title

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
9959 Jan-Remit	2021-01-27	Bertha Buhler 510-280-150 - GG - Cont. - Mento	22.5hrs 2021 22.5hrs 2021	900.00	900.00
9960 13369	2021-01-27	Blackline 530-420-102 - TS - Maint. - Repair	Grader Tire Grader Tire	1,052.79	1,052.79
9961 Jan- Remit	2021-01-27	Canada Revenue Agency 210-200-110 - C.P.P. Payable 210-200-120 - E.I. Payable 210-200-130 - Income Tax Payabl	January 2021 Remit January 2021 Remit January 2021 Remit January 2021 Remit	968.66 352.31 2,226.10	3,547.07
9962 Jan-Remit	2021-01-27	Isaac Bueckert 530-110-130 - TS - Maint. - Salarie 530-130-130 - TS - Maint. - Benefi 210-200-110 - C.P.P. Payable 210-200-120 - E.I. Payable 210-200-130 - Income Tax Payabl 210-200-140 - MEPP Superannua 110-330-120 - Benefits - LTD	January Payroll 2021 January Payroll 2021 January Payroll 2021 January Payroll 2021 January Payroll 2021 January Payroll 2021 January Payroll 2021	1,184.01 148.17- 57.19- 18.71- 180.13- 93.23- 148.17-	538.41
9963 Jan-Remit	2021-01-27	Municipal Employees Pension P 210-200-140 - MEPP Superannua	January 2021 Remit January 2021 Remit	1,595.14	1,595.14
9964 Jan-Remit21	2021-01-27	Rebecca Poynder 510-110-230 - GG - Salaries - Adn 510-140-330 - GG - Benefits - Adn 210-200-110 - C.P.P. Payable 210-200-120 - E.I. Payable 210-200-130 - Income Tax Payabl 210-200-140 - MEPP Superannua 110-330-100 - Wages - Advances 110-330-120 - Benefits - LTD	January Payroll 2021 January Payroll 2021 January Payroll 2021 January Payroll 2021 January Payroll 2021 January Payroll 2021 January Payroll 2021 January Payroll 2021	4,368.88 146.48- 230.77- 69.03- 1,143.57- 380.02- 1,000.00- 146.48-	1,252.53
9965 63	2021-01-27	SASK TEL 525-300-140 - PS - Fire - Utility - L 580-300-140 - UT - Water - Telept 510-300-140 - GG - Utility - Telept 585-300-140 - UT - Sewer - Telept 510-300-140 - GG - Utility - Telept	January 2021 January 2021 January 2021 January 2021 January 2021	54.63 54.64 54.63 53.22 216.69	433.81
9966 Jan-2021	2021-01-27	Sask Urban Municipalities Assn 510-120-110 - GG - Council - Life 530-130-130 - TS - Maint. - Benefi 530-120-120 - TS - Maint. - Benefi 510-130-230 - GG - Benefits - Adn 110-340-110 - GST Receivable - 1	January 2021 Remit January 2021 Remit January 2021 Remit January 2021 Remit January 2021 Remit	9.99 296.35 268.37 292.96 22.00	

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		110-340-110 - GST Receivable - 1 GST Tax Code		1.10	
		900-110-130 - GST Paid - Eligible GST Tax Code		1.10	890.77
9967	2021-01-27	Warren Peters	January Payroll 2021		
Jan- Remit21		530-110-120 - TS - Maint. - Salarie	January Payroll 2021	3,737.78	
		530-120-120 - TS - Maint. - Benefi	January Payroll 2021	134.18-	
		210-200-110 - C.P.P. Payable	January Payroll 2021	196.37-	
		210-200-120 - E.I. Payable	January Payroll 2021	59.06-	
		210-200-130 - Income Tax Payabl	January Payroll 2021	902.40-	
		210-200-140 - MEPP Superannua	January Payroll 2021	324.32-	
		110-330-100 - Wages - Advance	January Payroll 2021	1,000.00-	
		110-330-120 - Benefits - LTD	January Payroll 2021	134.18-	987.27
9968	2021-01-27	Wheatland Regional Library	First Half 2021 Library Levy		
4304		570-290-100 - R&C - Cont. - Libra	First Half 2021 Library L	1,027.95	1,027.95
9969	2021-02-02	Cleartech Industries Inc.	Chemicals		
860158		580-450-100 - UT - Water - Chemi	Chemicals	236.40	
		110-340-110 - GST Receivable - 1 GST Tax Code		11.82	
		900-110-130 - GST Paid - Eligible GST Tax Code		11.82	248.22
9970	2021-02-02	Canada Revenue Agency	2020 Under-payment		
2020		210-200-130 - Income Tax Payabl	2020 Under-payment	40.01	40.01
9971	2021-02-02	Canada Revenue Agency	2019 Remit under paid		
2019-Remit		510-130-230 - GG - Benefits - Adn	2019 Remit under paid	296.70	296.70
9972	2021-02-02	Isaac Bueckert	Taxes not Remitted to CRA		
January 2021		210-200-130 - Income Tax Payabl	Taxes not Remitted to CRA	300.00	300.00
9973	2021-02-02	Janzen Heavy Equipment Repai	Water Truck (Fire)		
1661		Accrual 525-430-100 - PS - Fire - Vehicle/l	Water Truck (Fire)	1,128.93	1,128.93
9974	2021-02-02	Northbound Planning	AM		
INV# 210040		510-900-110 - GG - Asset Manage	AM	2,800.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		131.77	
		900-110-130 - GST Paid - Eligible GST Tax Code		131.77	2,931.77
9975	2021-02-02	Rebecca Poynder	February Advance 2021		
Feb-Remit 21		510-110-230 - GG - Salaries - Adn	February Advance 2021	1,000.00	1,000.00
9976	2021-02-02	School - Minister of Finance	2020 Remit		
2020 Remit		210-210-190 - School #1 - Remitt	2020 Remit	4,917.22	4,917.22
Jan-Remit		210-210-190 - School #1 - Remitt	January 2021 Remit	1,190.99	1,190.99
				Payment Total:	6,108.21

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
9977 Feb-Remit 21	2021-02-02	Warren Peters 530-110-120 - TS - Maint.	February Advance 2021 Salarie February Advance 2021	1,000.00	1,000.00
9978 00048014	2021-02-09	BK Foods 525-440-100 - PS - Fire - Small Tc 580-400-110 - UT - Water - Statio 510-400-110 - GG - Maint. - Posta 510-410-140 - GG - Maint. - Statio 110-340-110 - GST Receivable - 1 900-110-130 - GST Paid - Eligible	Postage, office supplies Light Bulbs UT Postage Office Postage Supplies GST Tax Code GST Tax Code	16.60 53.32 289.80 45.13 17.15 17.15	422.00
9979 Feb 2021	2021-02-09	Collabria 510-440-100 - GG - Maint. - Softw 510-270-100 - GG - Cont. - Mainte 530-420-102 - TS - Maint. - Repair 510-410-140 - GG - Maint. - Statio	February remit 2021 Wix new website New flooring Grader Parts Ink for printer	191.07 221.78 192.03 55.49	660.37
9980 0000337080	2021-02-09	Loraas Disposal 540-200-110 - EH - Cont. - Waste 110-340-110 - GST Receivable - 1 900-110-130 - GST Paid - Eligible	Transfer STN Transfer STN GST Tax Code GST Tax Code	608.74 30.44 30.44	639.18
0000337081		540-200-110 - EH - Cont. - Waste 540-450-100 - EH - Maint. - Recyc 110-340-110 - GST Receivable - 1 900-110-130 - GST Paid - Eligible	Waste Recycle GST Tax Code GST Tax Code	845.35 1,494.71 117.01 117.01	2,457.07
				Payment Total:	3,096.25
9981 722-1	2021-02-09	Re-Visions 510-490-100 - GG - Maint. - Office	Deposit for new Office windows Deposit for new Office wi	680.00	680.00
9982 2021336	2021-02-09	Sask. Assessment Management 510-200-150 - GG - Cont. - Asses	Maintenance Maintenance	4,096.00	4,096.00
9983 1312421A	2021-02-09	Sask. Worker's Compensation 510-130-234 - GG - Benefits - Wo	First payment 2021 First payment 2021	568.86	568.86
9984 3371805	2021-02-09	Saskatchewan Health Authority 580-290-100 - UT - Water - Labor 110-340-110 - GST Receivable - 1 900-110-130 - GST Paid - Eligible	water testing-lab. water testing-lab. GST Tax Code GST Tax Code	21.90 1.10 1.10	23.00
9985 407	2021-02-09	SASK ENERGY 510-300-110 - GG - Utility - Heat 530-300-110 - TS - Maint. - Utility 110-340-110 - GST Receivable - 1 900-110-130 - GST Paid - Eligible	Office & Shop Office & Shop GST Tax Code GST Tax Code	240.58 240.58 24.06 24.06	505.22

Village of Laird
List of Accounts for Approval
As of 2021-02-18
Batch: 2021-00006 to 2021-00010

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
41		580-300-110 - UT - Water - Heat Pumping STN		187.56	
		110-340-110 - GST Receivable - 1 GST Tax Code		9.38	
		900-110-130 - GST Paid - Eligible GST Tax Code		9.38	196.94
4		525-300-110 - PS - Fire - Utility - F Fire Hall		209.15	
		110-340-110 - GST Receivable - 1 GST Tax Code		10.46	
		900-110-130 - GST Paid - Eligible GST Tax Code		10.46	219.61
				Payment Total:	921.77
9986	2021-02-09	SASK POWER	Office & Shop		
1392-0064-6279		510-300-120 - GG - Utility - Power Office		69.93	
		530-300-120 - TS - Maint. - Utility - Shop		69.93	
		110-340-110 - GST Receivable - 1 GST Tax Code		6.89	
		900-110-130 - GST Paid - Eligible GST Tax Code		6.89	146.75
1293-0063-5159		580-300-120 - UT - Water - Power Pumping STN		408.46	
		110-340-110 - GST Receivable - 1 GST Tax Code		21.40	
		900-110-130 - GST Paid - Eligible GST Tax Code		21.40	429.86
1260-0064-7837		580-300-120 - UT - Water - Power Dugout		29.59	
		110-340-110 - GST Receivable - 1 GST Tax Code		1.56	
		900-110-130 - GST Paid - Eligible GST Tax Code		1.56	31.15
1260-0064-7821		585-300-120 - UT - Sewer - Power Sewer Lift		237.02	
		110-340-110 - GST Receivable - 1 GST Tax Code		12.42	
		900-110-130 - GST Paid - Eligible GST Tax Code		12.42	249.44
2877-0050-8876		525-300-120 - PS - Fire - Utility - F Fire Hall		85.09	
		110-340-110 - GST Receivable - 1 GST Tax Code		5.12	
		900-110-130 - GST Paid - Eligible GST Tax Code		5.12	90.21
1359-0063-3085		530-310-100 - TS - Maint. - Utility - Street Lights		585.47	
		110-340-110 - GST Receivable - 1 GST Tax Code		30.76	
		900-110-130 - GST Paid - Eligible GST Tax Code		30.76	616.23
				Payment Total:	1,563.64
9987	2021-02-09	Team Fuel	Gas & Oil		
139405		530-420-110 - TS - Maint. - Oil & Gas & Oil		702.74	702.74
9988	2021-02-09	Tron Mechanical	Inducer Motor Fire Hall furnac		
21-313		525-250-100 - PS - Fire - Contract Inducer Motor Fire Hall f		408.48	408.48
9989	2021-02-09	WeBe Metals & Parts	Ecno 31 Big		
392		525-430-100 - PS - Fire - Vehicle/ Ecno 31 Big		192.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		9.60	
		900-110-130 - GST Paid - Eligible GST Tax Code		9.60	201.60
				Total for AP:	38,624.29

Report Date
2021-02-18 12:54 PM

Village of Laird
List of Accounts for Approval
As of 2021-02-18
Batch: 2021-00006 to 2021-00010

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
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Certified Correct This February 18, 2021



Reeve



Administrator