

Village of Laird
Council REGULAR Meeting Minutes
May 25, 2023

The Minutes of the REGULAR Meeting of the Council of Village of Laird held in Council Chambers, 220B Main Street, Laird, SK on Thursday May 25, 2023.

PRESENT: Mayor: Kirk Walters
Councillor: Boni Brucks
Councillor: Wendy Besser
Acting Administrator: Karen Mclsaac

DELEGATE:

Mayor Walters called the meeting to order at 6:00 pm

MAINTENANCE

FOREMAN: Warren Peters

Verbal report from Maintenance Foreman was acknowledged.

ADMINISTRATOR

REPORT: Verbal report from Acting Administrator was acknowledged.

AGENDA

057-05-23 **BESSER:** THAT the agenda be approved as presented. **CARRIED.**

MINUTES

058-05-23 **BRUCKS:** THAT the Minutes of the Regular Meeting of Council held on April 20 be approved as presented. **CARRIED.**

059-05-23 **SPECIAL MINUTES**

BESSER: THAT the Minutes of the Special Meeting of Council held on April 26 be approved As presented. **CARRIED.**

060-05-23 **SPECIAL MINUTES**

WALTERS: THAT the Minutes of the Special Meeting of Council held on May 4 be approved As presented. **CARRIED.**

061-05-23 **SPECIAL MINUTES**

BESSER: THAT the Minutes of the Special Meeting of Council held on May 9 be approved As presented. **CARRIED.**

STATEMENT OF FINANCIALS

062-05-23 **BRUCKS:** THAT the Statement of Financials for the month of April 2023 be approved as presented and form part of the minutes. **CARRIED.**

ACCOUNTS FOR APPROVAL

063-05-23 **WALTERS:** THAT list of accounts totalling \$34,195.11 be approved as presented. **CARRIED.**

MILEAGE RATE 2023

064-05-23 **WALTERS:** THAT the Village of Laird Council accepts the CRA Mileage Rate of \$0.68 Per kilometre. **CARRIED.**

LUTHERAN CHURCH RE: STONEY HILL CEMETERY

065-05-23 **BESSER:** THAT the Village of Laird Council approves one payment for grass cutting a year At the rate of \$325.00. An invoice must be given to the Village Office for payment. **CARRIED.**

DEPUTY FIRE CHIEF PAY RATE

066-05-23 **WALTERS:** THAT the Village of Laird Council agrees to the Deputy Fire Chief receiving An honorarium of \$75.00 per month paid the end of June and December. **CARRIED.**

FIRST RESPONDERS PAY RATE

**Village of Laird
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BUDGET MEETING

069-05-23 **WALTERS:** THAT the Budget Meeting will be on June 1, 2023 at 6:00 pm. **CARRIED.**

SUMMER STUDENT

070-05-23 **WALTERS:** THAT Robert Schmidt be offered the summer student position
At a rate of \$13.00 per hour. **CARRIED.**

REMOVAL OF HOUSE ADDITION

071-05-23 **BESSER:** THAT Mr. Becker be sent a registered letter advising that the
Addition to the home is to be removed by July 30, 2023. Under the authority
Of *Section 25 of The Construction Codes Act, Chapter U-1.2 of the Statutes
Of Saskatchewan.* **CARRIED.**

PUMP HOUSE FLOOR

072-05-23 **WATERS:** THAT the pump house floor will be redone once the river pump is
Put in and running. The floor is still safe. **CARRIED:**

ACTING ADMINISTRATOR TIME OFF


073-05-23 **BRUCKS:** THAT the Acting Administrator will be off July 4 and July 5, 2023
Pearl Bergen will cover office hours for these dates. **CARRIED.**

ADJOURNMENT

074-05-23 **WALTERS:** THAT the Council meeting be adjourned at 7:21 pm **CARRIED.**

NEXT REGULAR MEETING: June 15, 2023 @ 6:00pm





Mayor



Acting Administrator

Village of Laird
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2023

	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Municipal Taxes					
410-130-100 - Discount on Municipal Tax - Property	(42.98)	(86.48)		(86.48)	
	(42.98)	(86.48)	0.00	(86.48)	0.00
Penalties on Tax Arrears					
410-400-110 - Penalty on Mun Taxes Current - Prope		2,198.66		2,198.66	
	0.00	2,198.66	0.00	2,198.66	0.00
TOTAL TAXATION:	(42.98)	2,112.18	0.00	2,112.18	0.00
FEES AND CHARGES					
Custom Work					
420-100-100 - F&C - Custom Work		1,500.00		1,500.00	
	0.00	1,500.00	0.00	1,500.00	0.00
Policing and Fire Fees					
420-400-302 - F&C - Fire Agreements		21,073.15		21,073.15	
	0.00	21,073.15	0.00	21,073.15	0.00
Cemetery Fees					
420-600-100 - F&C - Cemetery Fees		800.00		800.00	
	0.00	800.00	0.00	800.00	0.00
Licenses and Permits					
420-700-210 - F&C - Licenses - Pets		2,500.00		2,500.00	
	0.00	2,500.00	0.00	2,500.00	0.00
Other					
Tax Certificate					
420-800-100 - F&C - Tax Certificate	80.00	80.00		80.00	
	80.00	80.00	0.00	80.00	0.00
General Office Services Provided					
420-800-200 - F&C - General Office Services	2.25	4.25		4.25	
	2.25	4.25	0.00	4.25	0.00
Landfill/Waste Collection Fees					
420-850-120 - F&C - Waste Collection Fees	2,893.35	5,697.18		5,697.18	
	2,893.35	5,697.18	0.00	5,697.18	0.00
	2,975.60	5,781.43	0.00	5,781.43	0.00
TOTAL FEES AND CHARGES:	2,975.60	31,654.58	0.00	31,654.58	0.00
UTILITIES					
Water					
440-110-100 - Water - Water Sales	6,120.00	24,860.06		24,860.06	
440-120-100 - Water - General Office Services		1.40		1.40	
440-130-100 - Water - Pump House Sales - Treated	2,845.00	3,971.00		3,971.00	
	8,965.00	28,832.46	0.00	28,832.46	0.00

Village of Laird
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2023

	Current	Year To Date	Budget	Variance	%
Sewer					
440-220-100 - Sewer - Charges	3,197.00	12,846.22		12,846.22	
	3,197.00	12,846.22	0.00	12,846.22	0.00
TOTAL UTILITIES:	12,162.00	41,678.68	0.00	41,678.68	0.00
UNCONDITIONAL TRANSFERS					
Unconditional Transfers					
450-115-100 - RM of Rosthern- Local Rec Grants		3,000.00		3,000.00	
	0.00	3,000.00	0.00	3,000.00	0.00
TOTAL UNCONDITIONAL TRANSFERS:	0.00	3,000.00	0.00	3,000.00	0.00
CONDITIONAL GRANTS					
Provincial					
450-335-100 - Conditional - Prov - Recycling MMSW	1,718.53	3,064.57		3,064.57	
	1,718.53	3,064.57	0.00	3,064.57	0.00
TOTAL CONDITIONAL GRANTS:	1,718.53	3,064.57	0.00	3,064.57	0.00
GRANTS IN LIEU OF TAXES					
Other					
450-800-100 - GIL - Other - SPC Surcharge	2,389.20	9,062.64		9,062.64	
	2,389.20	9,062.64	0.00	9,062.64	0.00
TOTAL GRANTS IN LIEU OF TAXES:	2,389.20	9,062.64	0.00	9,062.64	0.00
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	298.44	2,042.53		2,042.53	
	298.44	2,042.53	0.00	2,042.53	0.00
TOTAL INVESTMENT INCOME AND COMMIS	298.44	2,042.53	0.00	2,042.53	0.00
OTHER REVENUES					
Other Revenue					
480-150-102 - Donations / Fundraiser - Fire		823.85		823.85	
	0.00	823.85	0.00	823.85	0.00
TOTAL OTHER REVENUES:	0.00	823.85	0.00	823.85	0.00
TOTAL REVENUES:	19,500.79	93,439.03	0.00	93,439.03	0.00

Village of Laird
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2023

	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-230 - GG - Salaries - Administrator	3,354.68	17,530.16		(17,530.16)	
	3,354.68	17,530.16	0.00	(17,530.16)	0.00
Benefits					
510-120-110 - GG - Council - Life Insurance	9.99	19.98		(19.98)	
	9.99	19.98	0.00	(19.98)	0.00
510-130-230 - GG - Benefits - Administrator-Village	314.62	732.20		(732.20)	
510-130-231 - GG - Benefits - CPP	175.39	941.34		(941.34)	
510-130-232 - GG - Benefits - EI	64.80	333.31		(333.31)	
510-130-233 - GG - Benefits - Superannuation	692.03	1,870.34		(1,870.34)	
510-130-234 - GG - Benefits - Worker Compensation		1,322.25		(1,322.25)	
510-130-235 - GG - Benefits - SUMA admin fee & GS		744.13		(744.13)	
510-130-236 - GG - Benefits - LTD	208.79	1,056.22		(1,056.22)	
	1,465.62	7,019.77	0.00	(7,019.77)	0.00
	4,820.30	24,549.93	0.00	(24,549.93)	0.00
Professional/Contract Services					
510-200-150 - GG - Cont. - Assessment - SAMA		4,486.00		(4,486.00)	
510-200-170 - GG - Cont. - Advertising	141.95	141.95		(141.95)	
510-210-170 - GG - Admin. - Training, Travel & Meals		2,127.40		(2,127.40)	
510-230-100 - GG - Cont. - Insurance - General & Boi		(6,908.02)		5,735.50	
510-240-100 - GG - Cont. - Memberships & Subscript	115.00	1,547.64		(1,547.64)	
510-270-100 - GG - Cont. - Office Maintenance	262.88	262.88		(262.88)	
510-280-150 - GG - Cont. - Mentor	1,326.46	2,614.90		(2,614.90)	
510-290-100 - GG - Cont. - Bank Charges/GBL fees	75.30	493.60		(493.60)	
	1,921.59	4,766.35	0.00	(5,938.87)	0.00
Utilities					
510-300-110 - GG - Utility - Heat	1,757.37	3,176.51		(3,176.51)	
510-300-120 - GG - Utility - Power	175.63	394.89		(394.89)	
510-300-140 - GG - Utility - Telephone	272.27	1,056.64		(1,056.64)	
510-300-141 - GG - Utility - FAX		284.45		(284.45)	
	2,205.27	4,912.49	0.00	(4,912.49)	0.00
Maintenance, Material and Supplies					
510-400-110 - GG - Maint. - Postage	458.53	1,164.13		(1,164.13)	
510-410-140 - GG - Maint. - Stationary/Supplies	856.64	1,782.97		(1,818.35)	
510-420-100 - GG - Maint. - Janitor Supplies	36.81	42.31		(42.31)	
510-440-100 - GG - Maint. - Software/Hardware	50.04	6,722.41		(6,743.61)	
	1,402.02	9,711.82	0.00	(9,768.40)	0.00
Other					
510-900-110 - GG - Asset Management	7,712.50	17,680.04		(17,680.04)	
	7,712.50	17,680.04	0.00	(17,680.04)	0.00
TOTAL GENERAL GOVERNMENT SERVICES	18,061.68	61,620.63	0.00	(62,849.73)	0.00

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	Current	Year To Date	Budget	Variance	%
PROTECTIVE SERVICES					
FIRE PROTECTION					
Wages and Benefits					
Wages					
525-110-110 - PS - Fire - Salaries - Training/Meeting	987.15	987.15		(987.15)	
	987.15	987.15	0.00	(987.15)	0.00
	987.15	987.15	0.00	(987.15)	0.00
Professional/Contractual Services					
525-210-110 - PS - Fire - 911 Dispatch - Radio Licen		895.71		(895.71)	
525-220-100 - PS - Fire - Training, Travel, Meals	486.29	486.29		(2,397.62)	
525-230-100 - PS - Fire - Insurance		4,653.19		(4,653.19)	
525-250-100 - PS - Fire - Contracted Repairs		1,002.15		(1,002.15)	
	486.29	7,037.34	0.00	(8,948.67)	0.00
Utilities					
525-300-110 - PS - Fire - Utility - Heat	460.54	1,025.82		(1,025.82)	
525-300-120 - PS - Fire - Utility - Power	231.70	562.42		(562.42)	
525-300-140 - PS - Fire - Utility - Landline	554.31	650.29		(650.29)	
525-300-155 - PS - Fire - Utility - PPSTN		680.80		(680.80)	
	1,246.55	2,919.33	0.00	(2,919.33)	0.00
Maintenance, Materials and Supplies					
525-430-102 - PS - Fire - Unit 1 - Equip/Repair/Parts	(6,940.64)	(6,940.64)		6,940.64	
525-430-103 - PS - Fire - Unit 1 - Gas/Oil	176.40	176.40		(176.40)	
525-430-110 - PS - Fire - Unit 2 - Gas/Oil	104.76	104.76		(104.76)	
	(6,659.48)	(6,659.48)	0.00	6,659.48	0.00
Capital Expenditures					
525-600-130 - PS - Fire - Pur of Cap Assets - Machin		25,500.00		(25,500.00)	
	0.00	25,500.00	0.00	(25,500.00)	0.00
TOTAL FIRE PROTECTION:	(3,939.49)	29,784.34	0.00	(31,695.67)	0.00
TOTAL PROTECTIVE SERVICES:	(3,939.49)	29,784.34	0.00	(31,695.67)	0.00
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-120 - TS - Maint. - Salaries - Foreman	2,247.50	8,067.75		(8,067.75)	
530-110-130 - TS - Maint. - Salaries - Labourers	89.90	322.71		(322.71)	
	2,337.40	8,390.46	0.00	(8,390.46)	0.00
Benefits					
530-120-120 - TS - Maint. - Benefits - Foreman	292.82	878.46		(878.46)	
	292.82	878.46	0.00	(878.46)	0.00
	2,630.22	9,268.92	0.00	(9,268.92)	0.00
Professional/Contractual Services					
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.		993.64		(993.64)	
	0.00	993.64	0.00	(993.64)	0.00

Village of Laird
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Utilities					
530-300-110 - TS - Maint. - Utility - Heat		323.02		(323.02)	
530-300-120 - TS - Maint. - Utility - Power	533.65	533.65		(533.65)	
530-310-100 - TS - Maint. - Utility - Street Lights	1,338.36	2,662.18		(2,662.18)	
	1,872.01	3,518.85	0.00	(3,518.85)	0.00
Maintenance, Materials & Supplies					
530-410-100 - TS - Maint. - Shop Supplies	71.76	287.64		(568.04)	
530-420-102 - TS - Maint. - Repair/Parts GRADER		210.87		(210.87)	
530-425-111 - TS - Maint. - Oil & Gas - #1 Backhoe	220.00	390.00		(390.00)	
530-425-112 - TS - Maint. - Oil & Gas - #2 Grader	705.07	847.93		(847.93)	
530-425-113 - TS - Maint. - Oil & Gas - #3 Deines	50.00	50.00		(50.00)	
530-425-115 - TS - Maint - Oil & Gas - White truck	182.00	307.00		(307.00)	
530-470-110 - TS - Maint. - Road/Street Signs		181.47		(181.47)	
	1,228.83	2,274.91	0.00	(2,555.31)	0.00
TOTAL MAINTENANCE:	5,731.06	16,056.32	0.00	(16,336.72)	0.00
TOTAL TRANSPORTATION SERVICES:	5,731.06	16,056.32	0.00	(16,336.72)	0.00
ENVIRONMENTAL SERVICES					
Professional/Contractual Services					
540-200-110 - EH - Cont. - Waste Collection/Disposal	1,776.95	1,776.95		(1,776.95)	
	1,776.95	1,776.95	0.00	(1,776.95)	0.00
Maintenance, Materials and Supplies					
540-450-100 - EH - Maint. - Recycle Program	1,056.16	1,056.16		(1,056.16)	
	1,056.16	1,056.16	0.00	(1,056.16)	0.00
Capital Expenditures					
540-600-399 - EH Amortization	105.00	105.00		(105.00)	
	105.00	105.00	0.00	(105.00)	0.00
TOTAL ENVIRONMENTAL SERVICES:	2,938.11	2,938.11	0.00	(2,938.11)	0.00
PUBLIC HEALTH AND WELFARE SERVICES					
Professional/Contractual Services					
550-200-110 - H&W - Cont. - Cemetery Maint.				(800.00)	
	0.00	0.00	0.00	(800.00)	0.00
Total PUBLIC HEALTH AND WELFARE SERV	0.00	0.00	0.00	(800.00)	0.00
RECREATION AND CULTURAL SERVICES					
Professional/Contractual Services					
570-290-100 - R&C - Cont. - Library Requisition		1,046.75		(1,046.75)	
	0.00	1,046.75	0.00	(1,046.75)	0.00
Grants and Contributions					
570-500-110 - R&C - Grants and Contributions		257.04		(257.04)	
	0.00	257.04	0.00	(257.04)	0.00
TOTAL RECREATION AND CULTURAL SERV	0.00	1,303.79	0.00	(1,303.79)	0.00
UTILITIES					
WATER					

Village of Laird
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	Current	Year To Date	Budget	Variance	%
Wages and Benefits					
580-110-110 - UT - Water - Salaries	2,683.07	9,631.28		(9,631.28)	
580-120-120 - UT - WATER - MEPP	986.43	2,222.40		(2,222.40)	
580-120-130 - UT - WATER - CPP	269.51	963.90		(963.90)	
580-120-140 - UT - WATER - EI	91.40	329.23		(329.23)	
	4,030.41	13,146.81	0.00	(13,146.81)	0.00
Professional/Contractual Services					
580-290-100 - UT - Water - Laboratory Testing	186.41	449.22		(449.22)	
580-295-100 - UT - Water - Contract Services		530.00		(530.00)	
	186.41	979.22	0.00	(979.22)	0.00
Utilities					
580-300-110 - UT - Water - Heat	310.31	571.50		(571.50)	
580-300-120 - UT - Water - Power	867.69	2,348.66		(2,348.66)	
580-300-140 - UT - Water - Telephone	46.88	96.10		(96.10)	
	1,224.88	3,016.26	0.00	(3,016.26)	0.00
Maintenance, Materials and Supplies					
580-400-110 - UT - Water - Stationary & Postage	193.93	530.31		(530.31)	
580-430-100 - UT - Water - Materials & Supplies		65.04		(836.95)	
580-450-100 - UT - Water - Chemicals	1,490.96	1,903.96		(1,903.96)	
	1,684.89	2,499.31	0.00	(3,271.22)	0.00
TOTAL WATER:	7,126.59	19,641.60	0.00	(20,413.51)	0.00
SEWER					
Utilities					
585-300-120 - UT - Sewer - Power - Lift Station	241.98	689.42		(689.42)	
585-300-140 - UT - Sewer - Telephone (lift station)	50.56	103.86		(103.86)	
	292.54	793.28	0.00	(793.28)	0.00
TOTAL SEWER:	292.54	793.28	0.00	(793.28)	0.00
TOTAL UTILITIES:	7,419.13	20,434.88	0.00	(21,206.79)	0.00
TOTAL EXPENDITURES:	30,210.49	132,138.07	0.00	(137,130.81)	0.00
CHANGE IN NET-FINANCIAL ASSETS	(10,709.70)	(38,699.04)	0.00	(43,691.78)	0.00
CHANGE IN NET ASSETS	(10,709.70)	(38,699.04)	0.00	(43,691.78)	0.00
CHANGE IN SURPLUS	(10,709.70)	(38,699.04)	0.00	(43,691.78)	0.00

Village of Laird
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2023

	Current	Year To Date	Budget	Variance	%
ACCOUNT BALANCES					
Cash and Investments					
110-110-110 - Cash - On Hand - Petty Cash			150.00		
110-110-120 - Cash - Bank - Demand-main	(11,001.21)	(48,602.35)	161,898.66		
110-110-124 - Cash - Bank - Hospital reserve	104.48	795.80	50,953.69		
110-110-125 - Cash - Bank - Volunteer Fire Fighters	4,221.65	(12,328.27)	47,115.69		
110-110-150 - Cash - Bank - Inferstructure	129.67	966.77	63,235.00		
110-110-160 - Cash - Other			(50,157.89)		
110-110-170 - Cash - Other			9,995.37		
Total Cash and Investments:	(6,545.41)	(59,168.05)	283,190.52		
Municipal Taxes Receivable					
110-200-100 - Municipal - Tax Receivable - Current	(859.71)	(3,744.86)	21,841.11		
110-200-110 - Municipal - Tax Receivable - Arrears	(407.18)	(4,615.45)	(14,125.93)		
110-200-900 - Municipal - Allow. for Uncollected			(500.00)		
Total Municipal Taxes Receivable:	(1,266.89)	(8,360.31)	7,215.18		

Report Date
2023-05-10 4:16 PM

Village of Laird
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2023

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
Additional Tax Information					
<u>Receipt of Arrears</u>					
	Receipts		BalFwd		
<u>Current Taxes Collected</u>					
	Receipts		Levy		
Totals Arrears & Current	0.00	0.00	0.00	0.00	0.00

Certified correct and in accordance with the records

Presented to council on

May 25, 2023

(Date)

[Signature]

Head of Council Name
Head of Council Title

[Signature]

Administrator Name
Administrator Title