

Village of Laird
Council REGULAR Meeting Minutes
April 15, 2021

The Minutes of the REGULAR Meeting of the Council of Village of Laird held in Council Chambers, 220B Main Street, Laird, SK on Thursday April 15, 2021.

PRESENT: Mayor: Kirk Walters
Councillor: Boni Brucks
Councillor: Wendy Besser
Administrator: Rebecca Poynder

DELEGATE:

Mayor Walters called the meeting to order at 5:02 p.m.

AGENDA

060-04-21 BRUCKS: That the agenda be approved as presented. **CARRIED.**

MINUTES

061-04-21 BESSER: That the Minutes of the Regular Meeting of Council held on March 18, 2021 be approved as presented. **CARRIED.**

SPECIAL MINUTES

062-04-21 WALTERS: That the Minutes of the Special Meeting of Council held on April 7, 2021 be approved as presented. **CARRIED.**

PUBLIC HEARING

063-04-21 BRUCKS: That the Minutes of the Public Hearing held on March 30, 2021 be approved as presented. **CARRIED.**

STATEMENT OF FINANCIALS

064-04-21 WALTERS: That the Statement of Financials for the month of March 2021 be approved as presented and hereto attached to these minutes. **CARRIED.**

ACCOUNTS FOR APPROVAL

065-04-21 BRUCKS: That payment of accounts paid \$32,503.15 has been reviewed and is approved as presented. **CARRIED.**

COVID-19

066-04-21 WALTERS: That we approve the Village of Laird Office to remain closed to the public after December 4th 2020 Covid cases in the Village of Laird, we shall monitor the situation and re-assess at the next regular meeting of Council on May 20, 2021. **CARRIED.**

2021 EDUCATION PROPERTY MILL RATES

067-04-21 BESSER: That the 2021 Education Mill Rates have been presented as follows:

- | | |
|--|------------|
| • Agriculture Property | 1.36 mills |
| • Residential Property | 4.46 mills |
| • Commercial/Industrial Property | 6.75 mills |
| • Resource Property (oil and gas, mines and pipelines) | 9.79 mills |

CARRIED.

2021 ASSESSMENT ROLL

068-04-21 WALTERS: That the Assessment Roll for 2021 will be open for 60 days, opening April 16 2021.

NOTICE OF PREPARATION OF ASSESSMENT ROLL Village of Laird

Notice is hereby given that the assessment roll for the Village of Laird for the year 2021 has been prepared and is open to inspection in the office of the assessor from 9:00 am to 12:00 pm and 1:00 pm to 5:00 pm on the following days by appointment: **Tuesday - Friday from April 16, 2021 to June 18, 2021**

A bylaw pursuant to Section 214 of *The Municipalities Act* has been passed and the assessment notices have been sent out as required. Any person who wishes to appeal against their assessment must do so by sending the fully completed appeal form and the required fees as listed on the assessment notice to: **Secretary of the Board of Revision, Aileen Swenson** Box 189 Laird, Saskatchewan S0K 2H0, by Wednesday, June 18, 2021. Dated this 16th day of April, 2021.

Rebecca Poynder, Assessor, Ph: (306) 223-4343

CARRIED.

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DOG COMPLAINT

- 069-04-21 **BESSER:** That we approve the Administrator to write a letter to the Complainant (CS) regarding their complaint about the dog at large. Also, a letter will be sent to the Complaine (CJ), explaining they must follow the Village Bylaws regarding their dog straying off their property.
CARRIED.

REZONING

- 070-04-21 **WALTERS:** That we ask the Administrator to send a letter to the JD asking for an Official proposal for the request of rezoning 309 Kings Street.
CARRIED.

071-04-21 **ASSET MANAGEMENT TRAINING AND KNOWLEDGE DEVELOPMENT POLICY**

- BRUCKS:** That we approve AM Policy NO. 2021-02, Asset management training and knowledge development policy.
CARRIED.

072-04-21 **SPRAY PARK**

- WALTERS:** That we reject the proposal of a spray park on Village property, due to lack of funding, staffing and maintenance.
CARRIED.

073-04-21 **COVID GRANT**

- BESSER:** That we approve the administrator to purchase two Electrostatic Disinfectant Sprayers for \$2719.50.
CARRIED.

074-04-21 **ASSET MANAGEMENT MEETING MINUTES**

- WALTERS:** That we have been presented with March 17, 2021 AM meeting minutes.
CARRIED.

ADJOURNMENT

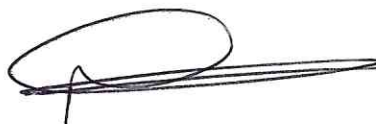
- 075-04-21 **WALTERS:** That the Council meeting be adjourned at 6:53 p.m.
CARRIED.

NEXT REGULAR MEETING: May 20, 2021 @ 5:00pm





Mayor



Administrator

Village of Laird
Statement of Financial Activities - Summary
For the Period Ending March 31, 2021

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(157.35)	(264.75)		(264.75)	
Fees and Charges	4,166.78	20,519.78		20,519.78	
Utilities	10,357.61	20,023.71		20,023.71	
Grants in Lieu of Taxes	1,858.09	5,546.89		5,546.89	
Total Revenues:	16,225.13	45,825.63	0.00	45,825.63	0.00
Expenditures					
General Government Services	14,444.06	39,720.92		(39,720.92)	
Protective Services	1,347.87	4,499.00		(4,499.00)	
Transportation Services	5,613.64	17,144.30		(17,144.30)	
Environmental Health Services	2,435.06	6,851.96		(9,192.02)	
Recreation and Cultural Services		1,027.95		(1,027.95)	
Utilities	5,128.87	8,925.11		(8,925.11)	
Total Expenditures:	28,969.50	78,169.24	0.00	(80,509.30)	0.00
Change in Net Financial Assets	(12,744.37)	(32,343.61)	0.00	(34,683.67)	0.00
Change in Net Assets	(12,744.37)	(32,343.61)	0.00	(34,683.67)	0.00
Change in Surplus	(12,744.37)	(32,343.61)	0.00	(34,683.67)	0.00

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			170.23
Cash - Bank - Demand-main	(8,778.06)	(9,214.01)	214,841.05
Cash - Bank - Hospital reserve			43,112.02
Cash - Bank - Term Deposit			15,753.00
Cash - Bank - Infrastructure			91,966.22
Cash - Other			9,974.33
Total Cash:	(8,778.06)	(9,214.01)	375,816.85
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(3,146.82)	(4,792.97)	15,451.00
Municipal - Tax Receivable - Arrears	(1,211.90)	(3,569.64)	(18,641.85)
Municipal Special Levy #1 - Current			1,256.80
Municipal - Allow. for Uncollected			(500.00)
Total Municipal Taxes Receivable:	(4,358.72)	(8,362.61)	(2,434.05)

Certified correct and in accordance with the records

Presented to council on

April 15-2021

(Date)



Administrator Name
Administrator Title



Head of Council Name
Head of Council Title

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
10018	2021-03-26	BK Foods	UT postage & Office postage		
March Remit		510-400-110 - GG - Maint. - Posta Office posta		193.20	
		580-400-110 - UT - Water - Station UT Postage		127.22	
		110-340-110 - GST Receivable - 1 GST Tax Code		16.02	
		900-110-130 - GST Paid - Eligible GST Tax Code		16.02	336.44
10019	2021-03-26	Courtney Fraser	March Payroll 2021		
March Remit		510-110-530 - GG - Salaries - Oth March Payroll 2021		281.35	
		210-200-120 - E.I. Payable March Payroll 2021		4.45-	276.90
10020	2021-03-26	Canada Revenue Agency	2020 Under payment EI & CPP		
2020 Underpay		210-200-110 - C.P.P. Payable 2020 Under payment EI & C		698.66	
		210-200-120 - E.I. Payable 2020 Under payment EI & C		145.64	844.30
mARCH rEMIT		210-200-110 - C.P.P. Payable March Remit 2021		1,070.72	
		210-200-120 - E.I. Payable March Remit 2021		370.55	
		210-200-130 - Income Tax Payabl March Remit 2021		1,799.60	3,240.87
				Payment Total:	4,085.17
10021	2021-03-26	Isaac Bueckert	March Payroll 2021		
March remit		530-110-130 - TS - Maint. - Salarie March Payroll 2021		1,076.11	
		530-130-130 - TS - Maint. - Benefi March Payroll 2021		148.17-	
		210-200-110 - C.P.P. Payable March Payroll 2021		42.75-	
		210-200-120 - E.I. Payable March Payroll 2021		17.00-	
		210-200-130 - Income Tax Payabl March Payroll 2021		50.00-	
		210-200-140 - MEPP Superannua March Payroll 2021		83.51-	
		110-330-120 - Benefits - LTD March Payroll 2021		148.17-	586.51
10022	2021-03-26	Jenson Publishing	Add Bylaw Amendment Loewen		
300060215		510-200-170 - GG - Cont. - Advert Add Bylaw Amendment Loewe		217.58	
		110-340-110 - GST Receivable - 1 GST Tax Code		10.88	
		900-110-130 - GST Paid - Eligible GST Tax Code		10.88	228.46
300060098		510-200-170 - GG - Cont. - Advert Add Bylaw Amendment Loewe		217.58	
		110-340-110 - GST Receivable - 1 GST Tax Code		10.88	
		900-110-130 - GST Paid - Eligible GST Tax Code		10.88	228.46
				Payment Total:	456.92
10023	2021-03-26	Municipal Employees Pension F	March Remit 2021		
March Remit		210-200-140 - MEPP Superannua March Remit 2021		1,848.44	1,848.44
10024	2021-03-26	Northbound Planning	AM Reporting, Budget, AMC		
IN210150		510-900-110 - GG - Asset Manage AM Reporting, Budget, AMC		2,723.50	
		110-340-110 - GST Receivable - 1 GST Tax Code		120.88	
		900-110-130 - GST Paid - Eligible GST Tax Code		120.88	2,844.38

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
IN210149		510-900-110 - GG - Asset Manage	Easements & Loewen Rezone	122.50	
		110-340-110 - GST Receivable - 1	GST Tax Code	6.13	
		900-110-130 - GST Paid - Eligible	GST Tax Code	6.13	128.63
				Payment Total:	2,973.01
10025	2021-03-26	Rebecca Poynder	March Payroll 2021		
March Remit		510-110-230 - GG - Salaries - Adn	March Payroll 2021	4,760.96	
		510-140-330 - GG - Benefits - Adn	March Payroll 2021	146.48-	
		210-200-110 - C.P.P. Payable	March Payroll 2021	243.58-	
		210-200-120 - E.I. Payable	March Payroll 2021	75.22-	
		210-200-130 - Income Tax Payabl	March Payroll 2021	858.99-	
		210-200-140 - MEPP Superannua	March Payroll 2021	415.30-	
		110-330-100 - Wages - Advances	March Payroll 2021	1,000.00-	
		110-330-120 - Benefits - LTD	March Payroll 2021	146.48-	1,874.91
10026	2021-03-26	Saskatchewan Health Authority	water testing-lab.		
3375089		580-290-100 - UT - Water - Labor	water testing-lab.	21.90	
		110-340-110 - GST Receivable - 1	GST Tax Code	1.10	
		900-110-130 - GST Paid - Eligible	GST Tax Code	1.10	23.00
3374527		580-290-100 - UT - Water - Labor	water testing-lab.	21.90	
		110-340-110 - GST Receivable - 1	GST Tax Code	1.10	
		900-110-130 - GST Paid - Eligible	GST Tax Code	1.10	23.00
				Payment Total:	46.00
10027	2021-03-26	SASK POWER	River Pump		
1623-0065-7760		580-300-120 - UT - Water - Power	River Pump	978.61	
		110-340-110 - GST Receivable - 1	GST Tax Code	50.58	
		900-110-130 - GST Paid - Eligible	GST Tax Code	50.58	1,029.19
10028	2021-03-26	Sask Urban Municipalities Assn	2021 Membership		
MEM-000094964		510-240-100 - GG - Cont. - Memb	2021 Membership	715.18	
		110-340-110 - GST Receivable - 1	GST Tax Code	35.76	
		900-110-130 - GST Paid - Eligible	GST Tax Code	35.76	750.94
INV-000094223	Accrual	510-260-150 - GG - Cont. - Electic	Election Supplies 2020	59.69	59.69
March Remit		510-120-110 - GG - Council - Life	March 2021 Remit	9.99	
		530-130-130 - TS - Maint. - Benefi	March 2021 Remit	296.35	
		530-120-120 - TS - Maint. - Benefi	March 2021 Remit	134.18	
		580-120-110 - UT - Water - Benefi	March 2021 Remit	134.19	
		510-130-230 - GG - Benefits - Adn	March 2021 Remit	292.96	
		110-340-110 - GST Receivable - 1	March 2021 Remit	22.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	1.10	
		900-110-130 - GST Paid - Eligible	GST Tax Code	1.10	890.77
				Payment Total:	1,701.40

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
10029	2021-03-26	Warren Peters	March Payroll 2021		
March Remit		580-110-110 - UT - Water - Salari	March Payroll 2021	2,430.49	
		530-110-120 - TS - Maint. - Salari	March Payroll 2021	2,430.49	
		530-120-120 - TS - Maint. - Benefi	March Payroll 2021	134.18-	
		210-200-110 - C.P.P. Payable	March Payroll 2021	249.03-	
		210-200-120 - E.I. Payable	March Payroll 2021	76.80-	
		210-200-130 - Income Tax Payabl	March Payroll 2021	890.61-	
		210-200-140 - MEPP Superannua	March Payroll 2021	425.41-	
		110-330-100 - Wages - Advances	March Payroll 2021	1,000.00-	
		110-330-120 - Benefits - LTD	March Payroll 2021	134.18-	1,950.77
10030	2021-04-01	Claretech Industries Inc.	Chemicals		
866061		580-450-100 - UT - Water - Chemi	Chemicals	1,264.20	
		110-340-110 - GST Receivable - 1	GST Tax Code	63.21	
		900-110-130 - GST Paid - Eligible	GST Tax Code	63.21	1,327.41
10031	2021-04-01	Canada Revenue Agency	Under Paid CPP 2019		
8120		210-200-110 - C.P.P. Payable	Under Paid Assessment	104.23	104.23
10032	2021-04-01	Chris Dennis	Fright from Pierceland FD		
01		525-110-140 - PS - Fire - Salaries	Freight from Pierceland F	120.89	120.89
10033	2021-04-01	Saskatchewan Health Authority	water testing-lab.		
3375580		580-290-100 - UT - Water - Labor	water testing-lab.	21.90	
		110-340-110 - GST Receivable - 1	GST Tax Code	1.10	
		900-110-130 - GST Paid - Eligible	GST Tax Code	1.10	23.00
10034	2021-04-01	School - Minister of Finance	March Remit 2021		
March remit		210-210-190 - School #1 - Remitt	March Remit 2021	1,373.99	1,373.99
10035	2021-04-01	SPI Health and Safety Inc	Air tank refill & Inspections		
11073048-00		525-440-100 - PS - Fire - Small Tc	Air tank refill & Inspect	195.59	195.59
10036	2021-04-01	SASK TEL	Phone Bill		
258		525-300-140 - PS - Fire - Utility - L	Fire Hall	54.63	
		580-300-140 - UT - Water - Telept	Water Plant	54.64	
		510-300-140 - GG - Utility - Telept	Office Faax	54.63	
		585-300-140 - UT - Sewer - Telept	Sewer Line	53.22	
		510-300-140 - GG - Utility - Telept	Office	215.46	432.58
10037	2021-04-13	Paymate Payroll Advances			
10038	2021-04-13	Paymate Payroll Advance 2021			
10039	2021-04-13	Collabria	Office & Shop supplies		
April 2021		510-440-100 - GG - Maint. - Softw	Zoom	44.40	
		530-410-100 - TS - Maint. - Shop	Lights & Shop supplies	492.66	
		510-410-140 - GG - Maint. - Statio	Office supplies	45.97	
		530-410-100 - TS - Maint. - Shop	Lights & Shop supplies Drill Batt	199.78	
		110-340-110 - GST Receivable - 1	GST Tax Code	2.30	

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-110-130 - GST Paid - Eligible	GST Tax Code	2.30	785.11
10040	2021-04-13	Home Hardware	Shop Tools		
61099/61240		530-410-100 - TS - Maint. - Shop	Shop Tools	144.46	144.46
10041	2021-04-13	Loraas Disposal	Transfer Stn		
0000352497		540-200-110 - EH - Cont. - Waste	Transfer Stn	95.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	4.75	
		900-110-130 - GST Paid - Eligible	GST Tax Code	4.75	99.75
0000352498		540-450-100 - EH - Maint. - Recyc	Recycle	845.35	
		540-200-110 - EH - Cont. - Waste	Waste	1,494.71	
		110-340-110 - GST Receivable - 1	GST Tax Code	117.01	
		900-110-130 - GST Paid - Eligible	GST Tax Code	117.01	2,457.07
				Payment Total:	2,556.82
10042	2021-04-13	Northbound Planning	AM, Loewen, Dufour		
IN210181		510-900-110 - GG - Asset Manage	AM, Loewen, Dufour	478.75	
		110-340-110 - GST Receivable - 1	GST Tax Code	23.95	
		900-110-130 - GST Paid - Eligible	GST Tax Code	23.95	502.70
IN210212		510-900-110 - GG - Asset Manage	Pubworks, Budget	2,738.79	
		110-340-110 - GST Receivable - 1	GST Tax Code	115.84	
		900-110-130 - GST Paid - Eligible	GST Tax Code	115.84	2,854.63
				Payment Total:	3,357.33
10043	2021-04-13	Minster of Finance	ppstn network		
INV2030220214		525-300-140 - PS - Fire - Utility - L	ppstn network	532.80	532.80
10044	2021-04-13	Sask. Worker's Compensation	2nd Payment		
1312421-21		510-130-234 - GG - Benefits - Wo	2nd Payment	766.01	766.01
10045	2021-04-13	Saskatchewan Health Authority	water testing-lab.		
1137749		580-290-100 - UT - Water - Labor:	water testing-lab.	76.90	
		110-340-110 - GST Receivable - 1	GST Tax Code	3.85	
		900-110-130 - GST Paid - Eligible	GST Tax Code	3.85	80.75
1137579		580-290-100 - UT - Water - Labor:	water testing-lab.	175.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	8.75	
		900-110-130 - GST Paid - Eligible	GST Tax Code	8.75	183.75
3376495		580-290-100 - UT - Water - Labor:	water testing-lab.	21.90	
		110-340-110 - GST Receivable - 1	GST Tax Code	1.10	
		900-110-130 - GST Paid - Eligible	GST Tax Code	1.10	23.00
3376494		580-290-100 - UT - Water - Labor:	water testing-lab.	21.90	
		110-340-110 - GST Receivable - 1	GST Tax Code	1.10	
		900-110-130 - GST Paid - Eligible	GST Tax Code	1.10	23.00

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	310.50
10046	2021-04-13	SASK ENERGY	Office/ Shop		
69		510-300-110 - GG - Utility - Heat	Office	186.91	
		530-300-110 - TS - Maint. - Utility	Office	186.92	
		110-340-110 - GST Receivable - 1	GST Tax Code	18.70	
		900-110-130 - GST Paid - Eligible	GST Tax Code	18.70	392.53
26		580-300-110 - UT - Water - Heat	Pumping Stn	174.06	
		110-340-110 - GST Receivable - 1	GST Tax Code	8.71	
		900-110-130 - GST Paid - Eligible	GST Tax Code	8.71	182.77
49		525-300-110 - PS - Fire - Utility - F	Fire Hall	188.91	
		110-340-110 - GST Receivable - 1	GST Tax Code	9.44	
		900-110-130 - GST Paid - Eligible	GST Tax Code	9.44	198.35
				Payment Total:	773.65
10047	2021-04-13	SASK POWER	Pumping Stn		
1293-0064-5375		580-300-120 - UT - Water - Power	Pumping Stn	420.80	
		110-340-110 - GST Receivable - 1	GST Tax Code	22.05	
		900-110-130 - GST Paid - Eligible	GST Tax Code	22.05	442.85
1491-0064-0255		510-300-120 - GG - Utility - Power	Office	64.69	
		530-300-120 - TS - Maint. - Utility	Shop	64.70	
		110-340-110 - GST Receivable - 1	GST Tax Code	6.38	
		900-110-130 - GST Paid - Eligible	GST Tax Code	6.38	135.77
3471-0037-5758		525-300-120 - PS - Fire - Utility - F	Fire Hall	134.05	
		110-340-110 - GST Receivable - 1	GST Tax Code	7.03	
		900-110-130 - GST Paid - Eligible	GST Tax Code	7.03	141.08
1227-0065-2266		580-300-120 - UT - Water - Power	Dugout	435.41	
		110-340-110 - GST Receivable - 1	GST Tax Code	22.82	
		900-110-130 - GST Paid - Eligible	GST Tax Code	22.82	458.23
1392-0065-8535		585-300-120 - UT - Sewer - Power	Sewer Lift	151.38	
		110-340-110 - GST Receivable - 1	GST Tax Code	7.93	
		900-110-130 - GST Paid - Eligible	GST Tax Code	7.93	159.31
1194-0065-5555		530-310-100 - TS - Maint. - Utility	Street Lights	585.47	
		110-340-110 - GST Receivable - 1	GST Tax Code	30.76	
		900-110-130 - GST Paid - Eligible	GST Tax Code	30.76	616.23
				Payment Total:	1,953.47
10048	2021-04-13	Saskatchewan Research Council Chemicals			
1211078		580-450-100 - UT - Water - Chemi	Chemicals	293.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	14.65	
		900-110-130 - GST Paid - Eligible	GST Tax Code	14.65	307.65

Report Date
2021-04-15 1:38 PM


Village of Laird
List of Accounts for Approval
As of 2021-04-15
Batch: 2021-00018 to 2021-00021

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
10049 140037	2021-04-13	Team Fuel	Regular & Diesel		
		530-420-110 - TS - Maint. - Oil & C	Regular & Diesel	259.05	
		110-340-110 - GST Receivable - 1	GST Tax Code	12.95	
		900-110-130 - GST Paid - Eligible	GST Tax Code	12.95	272.00
				Total for AP:	32,503.15

Certified Correct This April 15, 2021



Reeve



Administrator