

Village of Laird
Council REGULAR Meeting Minutes
June 17, 2021

The Minutes of the REGULAR Meeting of the Council of Village of Laird held in Council Chambers, 220B Main Street, Laird, SK on Thursday June 17, 2021.

PRESENT: Mayor: Kirk Walters
Councillor: Boni Brucks
Councillor: Wendy Besser
Administrator: Rebecca Poynder

DELEGATE: 5:00 p.m. Rebecca Marcotte, B.Comm
Jensen Stromberg Chartered Professional Accountants, to present 2020 Financial Statement.

Mayor Walters called the meeting to order at 5:00 p.m.

AGENDA

091-06-21 BESSER: That the agenda be approved as presented. **CARRIED.**

MINUTES

092-06-21 BRUCKS: That the Minutes of the Regular Meeting of Council held on May 20, 2021 be approved as presented. **CARRIED.**

STATEMENT OF FINANCIALS

093-06-21 WALTERS: That the Statement of Financials for the month of May 2021 be approved as presented and hereto attached to these minutes. **CARRIED.**

ACCOUNTS FOR APPROVAL

094-06-21 BESSER: That payment of accounts paid \$20,881.66 has been reviewed and is approved as presented. **CARRIED.**

2020 AUDITED FINANCIALS

095-06-21 BRUCKS: That we approve the 2020 Audited Financials and there have not been any subsequent events occur or contingencies arise, from December 31, 2020 to June 17, 2021 that would have a material effect on the statements as approved. **CARRIED.**

MUNICIPAL REVENUE SHARING GRANT

097-06-21 WALTERS: That we have been presented with the MRS Grant of \$61,927 for 2021-22. **CARRIED.**

098-06-21 NEW COMPLAINT FORM

BESSER: That we approve the new complaint form. **CARRIED.**

CANADA DAY

099-06-21 WALTERS: That we approve the office to be closed Friday July 2nd, 2021. **CARRIED.**

100-06-21 TREES BY THE LAIRD BAR

WALTERS: That we received a complaint/concern about the Village of Lairds poplar trees to the east of the Laird hotel deck, the owner mentioned they have become a problem and a potential liability. We approved Sawyer's Tree Services to come out and give the Village a quote, that being \$4200 +GST. The Village Forman located the property pins, one Tree is not Village property it is on the Laird Bar Property line. At this time, we do not have a budget for cutting back the 4 trees. We approve the Administrator to send a letter and the Photo of the property line / trees to the Owner regarding this matter. We will re asses for the 2022 Budget. **CARRIED.**

101-06-21 FALLEN HEROES FOUNDATION

BRUCKS: That we approve a letter to be sent to the Rec Board asking if they would be interested in donating \$375.00 towards Paul Dyck, Wilmer Jacob Friesen and Alvin Penner, fallen Soldiers from Laird. **CARRIED.**

102-06-21 MEEP PROJECT AMENDMENT

WALTERS: That we approve the Administrator to do a Schedule B – Project Plan Amendment for the \$3517.10 left over funding with MEEP. We approve it to be allocated as Below:

- 1) A new water truck for the Fire Department, \$25,375
 - 2) New Equipment for the Fire Truck to be Operational \$3517.10
 - 3) New computer, monitors for the office, \$6,374.90
 - 3) New windows in the office, \$3,108.00
- Total \$38,375. **CARRIED.**

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103-06-21 THE LAIRD RECREATION BOARD

BRUCKS: That we appoint Kirk Walters to be added as a signing authority for the Recreation Board.

CARRIED.

ADJOURNMENT

104-06-21 WALTERS: That the Council meeting be adjourned at 7:30 p.m.

CARRIED.

NEXT REGULAR MEETING: July 15, 2021 @ 6:00pm



Deputy

Mayor

Administrator

Village of Laird
Statement of Financial Activities - Summary
For the Period Ending May 31, 2021

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(62.10)	472.60		472.60	
Fees and Charges	3,118.08	33,272.79		33,272.79	
Utilities	10,000.68	48,584.04		48,584.04	
Grants		3,080.00		3,080.00	
Grants in Lieu of Taxes	1,578.63	8,857.89		8,857.89	
Total Revenues:	14,635.29	94,267.32	0.00	94,267.32	0.00
Expenditures					
General Government Services	10,339.84	63,743.76		(63,743.76)	
Protective Services	5.24	5,785.74		(5,785.74)	
Transportation Services	17,391.66	41,528.03		(41,528.03)	
Environmental Health Services	3,687.24	12,974.26		(15,314.32)	
Recreation and Cultural Services		3,062.95		(3,062.95)	
Utilities	2,176.20	20,113.20		(20,113.20)	
Total Expenditures:	33,600.18	147,207.94	0.00	(149,548.00)	0.00
Change in Net Financial Assets	(18,964.89)	(52,940.62)	0.00	(55,280.68)	0.00
Change in Net Assets	(18,964.89)	(52,940.62)	0.00	(55,280.68)	0.00
Change in Surplus	(18,964.89)	(52,940.62)	0.00	(55,280.68)	0.00

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			150.00
Cash - Bank - Demand-main	(23,279.90)	(44,084.67)	179,970.39
Cash - Bank - Hospital reserve			43,318.75
Cash - Bank - Infrastructure			116,070.05
Cash - Other			12,169.81
Total Cash:	(23,279.90)	(44,084.67)	351,679.00
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(1,242.16)	(7,374.63)	(2,318.08)
Municipal - Tax Receivable - Arrears	(216.12)	(3,778.11)	(2,406.10)
Municipal - Allow. for Uncollected			(500.00)
Total Municipal Taxes Receivable:	(1,458.28)	(11,152.74)	(5,224.18)

Certified correct and in accordance with the records

Presented to council on

June 07 - 2021

(Date)

REBECCA PAYNOR

Administrator Name
Administrator Title

[Signature]

Head of Council Name
Head of Council Title

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
10083	2021-05-26	Messed up in printer			
10084	2021-05-26	Messed up in printer			
10085	2021-05-26	Messed up in printer			
10086	2021-05-26	Messed up in printer			
10087	2021-05-26	Messed up in printer			
10088	2021-05-26	Messed up in printer			
10089	2021-05-26	Messed up in printer			
10090	2021-05-26	Messed up in printer			
10091	2021-05-26	Used in Paymate May Payroll			
10092	2021-05-26	Used in Paymate May Payroll			
10093	2021-05-26	Used in Paymate May Payroll			
10094	2021-05-26	Used in Paymate May Payroll			
10095	2021-05-28	Aquifer Group of Companies	Water hose connectors		
S100024578.001		580-430-100 - UT - Water - Materi	Water hose connectors	207.87	207.87
10096	2021-05-28	Canada Revenue Agency	May Remit 2021		
May - Remit		210-200-110 - C.P.P. Payable	May Remit 2021	556.16	
		210-200-120 - E.I. Payable	May Remit 2021	179.67	
		210-200-130 - Income Tax Payabl	May Remit 2021	1,753.66	2,489.49
10097	2021-05-28	Martin Guenter	New Planters		
201		530-320-100 - TS - Maint. - Decor	New Planters	618.27	618.27
10098	2021-05-28	Munisoft	Tax & Assesment Notices		
2021/22-01305		510-410-140 - GG - Maint. - Statio	Tax & Assesment Notices	108.62	108.62
10099	2021-05-28	Nema Office Equipment	New Printer (MEEP Grant)		
21821		510-440-100 - GG - Maint. - Softw	New Printer (MEEP Grant)	2,220.00	2,220.00
21827		510-410-140 - GG - Maint. - Statio	Old Printer paper count	87.72	87.72
				Payment Total:	2,307.72
10100	2021-05-28	Minister of Finance-Publicatio	Advertised Notice of Tax Roll		
243227		510-200-170 - GG - Cont. - Advert	Advertised Notice of Tax	30.00	30.00
10101	2021-05-28	Saskatchewan Health Authority	water testing-lab.		
3379266		580-290-100 - UT - Water - Labor:	water testing-lab.	21.90	
		110-340-110 - GST Receivable - 1	GST Tax Code	1.10	
		900-110-130 - GST Paid - Eligible	GST Tax Code	1.10	23.00
3379985		580-290-100 - UT - Water - Labor:	water testing-lab.	21.90	

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		110-340-110 - GST Receivable - 1	GST Tax Code	1.10	
		900-110-130 - GST Paid - Eligible	GST Tax Code	1.10	23.00
				Payment Total:	46.00
10102	2021-05-28	Sask Urban Municipalities Assn May 2021 Remit			
May - Remit		510-120-110 - GG - Council - Life	May 2021 Remit	9.99	
		530-130-130 - TS - Maint. - Benefi	May 2021 Remit	296.35	
		530-120-120 - TS - Maint. - Benefi	May 2021 Remit	134.18	
		580-120-110 - UT - Water - Benefi	May 2021 Remit	134.19	
		510-130-230 - GG - Benefits - Adn	May 2021 Remit	292.96	
		110-340-110 - GST Receivable - 1	May 2021 Remit	22.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	1.10	
		900-110-130 - GST Paid - Eligible	GST Tax Code	1.10	890.77
10103	2021-05-28	Kirk Walters	Returning Appeal fee 2021		
May 2021		420-800-220 - F&C - Appeal Fees	Returning Appeal fee 2021	50.00	50.00
10104	2021-05-28	Municipal Employees Pension P	May remit 2021		
May - Remit		210-200-140 - MEPP Superannua	May remit 2021	1,795.32	1,795.32
10105	2021-05-31	School - Minister of Finance	May School Remit 2021		
May -Remit		210-210-190 - School #1 - Remitt	May School Remit 2021	159.29	159.29
10106	2021-06-08	Used in Paymate			
10107	2021-06-08	Used in Paymate			
10108	2021-06-08	Collabria	Zoom, Office Supplies, Insuran		
9215		510-440-100 - GG - Maint. - Softw	Zoom	44.40	
		530-260-100 - TS - Maint. - Insura	Insurance	812.12	
		530-410-100 - TS - Maint. - Shop	Shop Supplies	111.40	
		580-900-110 - UT - Water - Fuel	F River Pump	163.37	
		510-410-140 - GG - Maint. - Statio	Office Supplies	64.55	
		510-440-100 - GG - Maint. - Softw	Office Norton	110.47	1,306.31
10109	2021-06-08	George Penner	Yearly grass Cutting		
004532		510-270-100 - GG - Cont. - Office	Yearly grass Cutting	250.00	250.00
10110	2021-06-08	Loraas Disposal	Transfer Stn		
0000369647		540-200-110 - EH - Cont. - Waste	Transfer Stn	95.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	4.75	
		900-110-130 - GST Paid - Eligible	GST Tax Code	4.75	99.75
0000369648		540-450-100 - EH - Maint. - Recyc	Recycle	883.89	
		540-200-110 - EH - Cont. - Waste	Waste	1,533.24	
		110-340-110 - GST Receivable - 1	GST Tax Code	120.86	
		900-110-130 - GST Paid - Eligible	GST Tax Code	120.86	2,537.99
				Payment Total:	2,637.74

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
10111 IN210370	2021-06-08	Northbound Planning	AM Work		
		510-900-110 - GG - Asset Manage	AM Work	3,192.25	
		110-340-110 - GST Receivable - 1	GST Tax Code	144.32	
		900-110-130 - GST Paid - Eligible	GST Tax Code	144.32	3,336.57
IN210366		510-900-110 - GG - Asset Manage	AM	31.25	
		110-340-110 - GST Receivable - 1	GST Tax Code	1.56	
		900-110-130 - GST Paid - Eligible	GST Tax Code	1.56	32.81
				Payment Total:	3,369.38
10112 3381042	2021-06-08	Saskatchewan Health Authority	water testing-lab.		
		580-290-100 - UT - Water - Labor:	water testing-lab.	21.90	
		110-340-110 - GST Receivable - 1	GST Tax Code	1.10	
		900-110-130 - GST Paid - Eligible	GST Tax Code	1.10	23.00
3380511		580-290-100 - UT - Water - Labor:	water testing-lab.	21.90	
		110-340-110 - GST Receivable - 1	GST Tax Code	1.10	
		900-110-130 - GST Paid - Eligible	GST Tax Code	1.10	23.00
				Payment Total:	46.00
10113 540	2021-06-08	SASK ENERGY	Office & Shop		
		510-300-110 - GG - Utility - Heat	Office	73.88	
		530-300-110 - TS - Maint. - Utility	Shop	73.89	
		110-340-110 - GST Receivable - 1	GST Tax Code	7.12	
		900-110-130 - GST Paid - Eligible	GST Tax Code	7.12	154.89
7		580-300-110 - UT - Water - Heat	Pumping Stn	95.09	
		110-340-110 - GST Receivable - 1	GST Tax Code	4.46	
		900-110-130 - GST Paid - Eligible	GST Tax Code	4.46	99.55
				Payment Total:	254.44
10114 1326-0065-0942	2021-06-08	SASK POWER	Street Lights		
		530-310-100 - TS - Maint. - Utility	Street Lights	594.71	
		110-340-110 - GST Receivable - 1	GST Tax Code	30.76	
		900-110-130 - GST Paid - Eligible	GST Tax Code	30.76	625.47
1392-0066-9426		580-300-120 - UT - Water - Power	Pumping Stn	256.08	
		110-340-110 - GST Receivable - 1	GST Tax Code	13.11	
		900-110-130 - GST Paid - Eligible	GST Tax Code	13.11	269.19
1392-0066-9425		580-300-120 - UT - Water - Power	Dugout	311.35	
		110-340-110 - GST Receivable - 1	GST Tax Code	30.21	
		900-110-130 - GST Paid - Eligible	GST Tax Code	30.21	341.56
1227-0066-3729		585-300-120 - UT - Sewer - Power	Sewer Lift	73.17	
		110-340-110 - GST Receivable - 1	GST Tax Code	3.74	
		900-110-130 - GST Paid - Eligible	GST Tax Code	3.74	76.91

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
1623-0067-0280		510-300-120 - GG - Utility - Power Office		21.93	
		530-300-120 - TS - Maint. - Utility Shop		21.93	
		110-340-110 - GST Receivable - 1 GST Tax Code		2.07	
		900-110-130 - GST Paid - Eligible GST Tax Code		2.07	45.93
				Payment Total:	1,359.06
10115	2021-06-08	SASK TEL	May Bill 2021		
3001		580-300-140 - UT - Water - Telepl Water Plant		54.63	
		510-300-140 - GG - Utility - Telepl Fx		54.64	
		585-300-140 - UT - Sewer - Telepl Sewer Lift		59.07	
		510-300-140 - GG - Utility - Telepl Office		218.09	386.43
10116	2021-06-08	Team Fuel	River Pump, Fuel		
140782		580-900-110 - UT - Water - Fuel P River Pump		342.92	
		110-340-110 - GST Receivable - 1 GST Tax Code		17.15	
		900-110-130 - GST Paid - Eligible GST Tax Code		17.15	360.07
140780		530-420-110 - TS - Maint. - Oil & C Diesel, Fuel & Oil		635.99	635.99
				Payment Total:	996.06
10117	2021-06-08	Wagner Inspection Services	Loewen & Weser Inspections		
LAIRD05312021		510-280-170 - GG - Cont. - Buildir Loewen & Weser Inspection		346.67	
		110-340-110 - GST Receivable - 1 GST Tax Code		17.33	
		900-110-130 - GST Paid - Eligible GST Tax Code		17.33	364.00
10118	2021-06-08	BK Foods	Postage & UT Postage		
00053842		580-400-110 - UT - Water - Station UT Postage		110.28	
		510-400-110 - GG - Maint. - Posta Office Postage		193.20	
		510-420-100 - GG - Maint. - Janitc Office Postage		49.69	353.17
				Total for AP:	20,025.94
Bank Code: FD - Volunter Fire Department					
Computer Cheques:					
1	2021-06-08	Spoiled During Printing			
2	2021-06-08	Spoiled During Printing			
3	2021-06-08	Spoiled During Printing			
4	2021-06-08	Spoiled During Printing			
5	2021-06-08	Spoiled During Printing			
6	2021-06-08	MuniSoft	VFF Cheques 2021		
2021/22-01356		525-410-100 - PS - Fire - Stationa	VFF Cheques 2021	410.03	410.03
7	2021-06-08	Sask Energy	Fire Hall June 2021		
0003		525-300-110 - PS - Fire - Utility - F Fire Hall June 2021		40.43	
		110-340-110 - GST Receivable - 1 GST Tax Code		2.02	

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-110-130 - GST Paid - Eligible	GST Tax Code	2.02	42.45
8	2021-06-08	Sask Power	Fire Hall June 2021		
2811-0053-7586		525-300-120 - PS - Fire - Utility - F	Fire Hall June 2021	11.82	
		110-340-110 - GST Receivable - 1	GST Tax Code	0.57	
		900-110-130 - GST Paid - Eligible	GST Tax Code	0.57	12.39
9	2021-06-08	SaskTel	Fire Hall Land Line		
663		525-300-140 - PS - Fire - Utility - L	Fire Hall Land Line	49.22	49.22
10	2021-06-08	Team Fuel	Fuel & Diesel VFF 2021		
140781		525-430-140 - PS - Fire - Unit 4 - (Fuel & Diesel VFF 2021	46.90	
		525-430-110 - PS - Fire - Unit 2 - (Fuel & Diesel VFF 2021	216.00	
		525-430-125 - PS - Fire - Unit 3 - (Fuel & Diesel VFF 2021	62.46	
		110-340-110 - GST Receivable - 1	GST Tax Code	16.27	
		900-110-130 - GST Paid - Eligible	GST Tax Code	16.27	341.63
				Total for FD:	855.72
				Grand Total:	20,881.66

Certified Correct This June 17, 2021


Reeve


Administrator